

**Wichita Police Department Policy Manual**Approved by: **Policy 523 - Sexual Assault**

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Maintained by:
Investigations Division

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RESPONSE OF PERSONNEL:

- 523.01 A police officer and a commissioned supervisor shall be sent to all rape, attempted rape, or other rape-related incidents.
- 523.02 If the responding officer and the victim are of opposite sexes, and the victim requests to speak to an officer of the same sex, the on-scene officer shall request that one be dispatched. Any on-duty officer of the same sex as the victim may be sent, and he/she shall respond as quickly as possible. However, unless the victim asks specifically for such an accommodation, officers shall not automatically request that an officer of the same sex be sent.
- 523.03 The on-scene supervisor shall ensure that a Crime Scene Investigator is dispatched and responds to all rape-related scenes. The on-scene supervisor shall ensure that the CSI is familiar with the facts of the case, in order to ensure proper documentation of the crime scene. The Crime Scene Investigator shall then be responsible for collecting and turning in all evidence.
- 523.04 In the event a rape victim appears at a medical facility for treatment of injuries and no crime scene is located, the field supervisor who is sent to the medical facility shall ensure that a Crime Scene Investigator is called to the facility to photograph the victim's injuries and/or conduct any other pertinent forensic activities the supervisor deems necessary.

SEXUAL ASSAULT EVIDENCE COLLECTION KIT:

- 523.05 A "sexual assault evidence collection kit" shall be obtained if the assault occurred within the last seventy-two (72) hours and the victim consents to the examination. Officers shall provide transportation for the victim, or the victim may obtain his/her own transportation to the hospital of his/her choice for the examination.
- A. The officer who is conducting the preliminary investigation shall inform the victim that the sexual assault evidence collection kit is done at no charge to the victim.
 - B. The officer shall explain that any other medical expenses he/she may incur as a result of the assault are his/her own responsibility.
 - C. No officer, supervisor, or Crime Scene Investigator shall initiate a sexual assault examination on any sexual assault victim (female or male). If any biological evidence is to be collected, the victim shall be directed or transported to Via-Christi St. Joseph Hospital for the sexual assault examination by a SANE/SART trained medical professional.
- 523.06 When rape kits and clothing evidence are packaged by sexual assault nurse examiners at the medical facility the packages are to be picked up and transported to the appropriate section of the Technical Services Bureau by a Crime Scene Investigator. The packages are to be submitted in the manner prescribed by Policy 708 Physical Evidence and Personal Property. Only rape kits with WPD case numbers are to be collected and submitted to Property and Evidence.